Approved For Release 2007/10/19 : CIA-RDP85B01152R000400510026-2

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
Assistance to Other Government Agencies

DD/A Registry
83-1749

STAT

FROM:
Director of Communications

EXTENSION

NO.

DATE

STAT
STAT

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. DDA 7D18 Hqs.				1. Your copies.
2.				
3.				DD/A REGISTRY FILE: 30-1
4.				
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FORM 1-79 610 USE PREVIOUS EDITIONS

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SECRET

[redacted]-586

[redacted]

DD/A Registry
83-1749

MEMORANDUM FOR: Deputy Director for Administration

FROM: William F. Donnelly [redacted]
Director of Communications

SUBJECT: Assistance to Other Government Agencies [redacted]

REFERENCE: [redacted]

1. Attached is a report in accordance with [redacted] regarding the requested use of the [redacted] conference facilities by the Defense Intelligence Agency (DIA). [redacted]

2. The booking for this conference was made by the DDI/Office of Soviet Analysis (SOVA) as a SOVA conference when the reservation was originally made in April 1983. On 28 June 1983, while discussing planning details, it was learned that the original reservation for this conference was intended to have been for an inter-Agency group of which CIA (SOVA) is a part; that CIA hosted the conference at [redacted] last year; and that DIA who is responsible for hosting the conference this year was making its request, thru SOVA, to use [redacted] facilities. [redacted]

3. The ground rules for non-Agency conferencing at [redacted] are contained in an Office of Communications memorandum dated 28 September 1982. It stipulates that [redacted] conference facilities may be used by non-Agency groups six times per year and that reservations should be made within three months of intended usage. In view of the circumstances, which we are convinced resulted from an honest lack of complete communication, we are prepared to grant an exception to our three months leadtime requirement for scheduling non-Agency conferences. It is, therefore, requested that this be the first of six outside conferences approved to be held at [redacted] in FY 1984. [redacted]

[redacted]

/s/ William F. Donnelly [redacted]

Attachment:
As Stated

[redacted]

[redacted]

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SUBJECT: Assistance to Other Government Agencies

APPROVED:

Harry E. Fitzwater

Deputy Director for Administration

11 JUL 1983

Date

Distribution:
Orig. - Addressee w/att (Return to D/CO)
2 - DDA w/att ✓

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